

**Board of County Printing  
Meeting Minutes  
December 11, 2013  
10:30 a.m. – 12:00 p.m.**

**Members:** Milton Wester, Acting Chairperson, Printing Industry Representative  
Scott Turner, Printing Industry Representative  
Carol Brooker, County Commissioner  
Laurel Obert, County Commissioner  
Roger Wagner, Public Representative - absent

**Staff:** Angie Gifford, Department of Administration

**Public Representatives:** Jim Richman, Montana Newspaper Association  
Sheryl Wood, Montana Association of Counties

**Minutes:** Monica Abbott, Department of Administration

**Call to Order and Introductions**

**Action**

Milton Wester (acting chairperson) called the meeting to order at 10:00 a.m. Milton Wester asked for members to introduce themselves as all members were present via telephone conference call.

**Request to call a meeting**

Angie Gifford read Section 7-5-2403, MCA regarding meetings of the board of county printing. Laurel Obert moved and Carol Brooker seconded the motion to convene a meeting. Milton Wester asked for individual voice votes because they were meeting by telephone. All present voted aye to convene the meeting.

**Election of board chairperson**

Acting Chairperson Milton Wester asked for nominations for chairperson. Scott Turner nominated Milton Wester as chairperson. No other nominations were offered and nominations were closed. Milton Wester was elected chairperson by unanimous vote.

**Review of responsibilities of the board**

The board last met in 2008, which was the last time the cost of legal advertising was raised.

**Amendment to administrative rules**

**Action**

Angie Gifford presented the proposed changes for the Official Maximum Prices and Printing Standards related to County Printing in Administrative Rules.

The board members received the complete proposed changes by the Montana Newspaper Association in [2.67.303](#), MCA, Official Maximum Prices and Printing Standards. The main discussion involved the rates for county legal advertising proposed to rise from \$11 to \$12 for the first folio insertion and each subsequent insertion to be not more than \$10 rising from \$9.

A folio is 100 words. Jim Richman explained that although the point type is increasing, the cost would not increase because the folios are based on 100 words. It is a count of each word not an average number of characters.

The second item in the proposed changes is a change from the minimum point size from six-point to eight-point.

The third proposed change is item #4 editing a point of clarification with an end of the sentence at end of figurework. The remainder of sentence is antiquated terminology. The change in item#5 eliminates six-point and changes it to eight-point. Nine lines of solid eight-point type would be a linear column inch.

If the board approves the proposed changes, there will be a public hearing to receive comment on the proposed changes from the public and interested parties. If adopted, these amendments would be effective on July 1, 2014.

Sheryl Wood stated the Montana Association of Counties does not have a position on the changes.

#### **Motion**

Milton Wester called for a motion. Carol Brooker moved and Scott Turner seconded the motion to accept the changes to the Administrative Rules. Milton Wester asked for individual voice votes. Milton Wester, Carol Brooker, and Scott Turner voted aye with Laurel Obert voting no.

#### **Decision**

The motion passed with a vote of 3-1. It is an Administrative Rule change and does not need approval of the legislature.

Angie will prepare the rule changes for the Secretary of State's Office and schedule a public hearing for the amendment of the Administrative Rules. The process will take approximately six months.

#### **Public Comment on any public matter within the Board of County Printing's jurisdiction**

No comments.

#### **Other business**

No other business.

#### **Adjournment**

##### **Motion**

Laurel Obert moved and Scott Turner seconded a motion to adjourn the Board of County Printing.

##### **Decision**

The motion to adjourn passed unanimously

The Board of County Printing adjourned at 11:12 a.m.