

**Board of County Printing
Meeting Minutes
May 9, 2008
8:30-12:00**

Members Present: Milton Wester, Chairperson, Printing Industry Representative
Dan Killoy, Printing Industry Representative
Gary A. Macdonald, County Commissioner
Calvin Oraw (by conference call), Public Representative

Members Absent: Marianne Roose, County Commissioner

Staff: Sheryl Olson, Deputy Director, Department of Administration
Shannon Lewis, Department of Administration

Public Representatives: John Barrows, Montana Newspaper Association
Sheryl Wood, Montana Association of Counties.

Minutes: Shannon Lewis

Call to Order:

Action

Milton Wester (acting chair) called the meeting to order at 8:30 a.m.

Motion

Dan Killoy moved and Calvin Oraw seconded a motion to convene the meeting of the Board of County Printing.

Decision

The motion to convene the meeting of the Board of County Printing passed unanimously.

Election of Board Chairman:

Action

Calvin Oraw nominated Milton Wester as chairperson. Gary Macdonald seconded the nomination. Calvin Oraw moved that the nominations cease.

Decision

Milton Wester accepted the nomination and the board unanimously approved Milton Wester as chairperson.

Review of Responsibilities of the Board:

Sheryl Olson reviewed the board responsibilities and John Barrows from the Montana Newspaper Association gave a history of the Board of County Printing. This board is

responsible for setting and publishing the rate and printing standards for county legal advertising.

Review of Proposal to amend administrative rules and Montana Law:

Action

Sheryl Olson reviewed the current statute and proposed amendments that would give the Board of County Printing the authority to adopt administrative rules. The process of amending statute is dependent on passing legislation to make the necessary “housekeeping” changes. While legislation is pending, the Secretary of State’s office will publish an editor’s note to direct people to contact the Department of Administration with questions about the printing rates and the Board of County Printing.

Motion

Dan Killoy moved and Gary Macdonald seconded a motion to put forward legislation to give the board rule making authority.

Decision

The motion to put forward legislation giving the board rule making authority passed unanimously.

Motion

Gary Macdonald moved and Dan Killoy seconded a motion to give Sheryl Olson the authority to work with Montana Association of Counties and the Montana Newspaper Association on administrative rules on behalf of the Board of County Printing.

Decision

The motion to give Sheryl Olson authority to work with the Montana Association of Counties and the Montana Newspaper Association on administrative rules on behalf of the Board of County Printing passed unanimously.

Review of Current Printing Standards

Action

John Barrows from the Montana Newspaper Association presented information on the current printing standards and rates and gave justification for the current rates to increase. Sheryl Wood from the Montana Association of Counties stated that she has surveyed the counties about the potential rate increase for county legal advertising and the counties have agreed that a rate increase is justified. John Barrows proposed that the rates should increase to \$11.00 for the first folio and \$9.00 for each additional folio.

Motion

Gary Macdonald moved and Dan Killoy seconded a motion to accept the proposed rate increase from the Montana Newspaper Association on legal rates as proposed.

Decision

The motion to increase rates for county legal advertising as proposed by the Montana Newspaper Association passed unanimously.

Action

The Board of County Printing is responsible for setting the printing standards for county legal advertising throughout the state. Because point sizes or font sizes vary throughout the state, the Montana Newspaper Association will conduct a point size survey to determine a minimum point size for county legal advertising before the board takes action on setting new printing standards for county legal advertising.

Motion

Gary Macdonald moved and Dan Killoy seconded a motion to table setting the print size until the Montana Newspaper Association has been able to survey newspapers on minimum point size.

Decision

The motion to table setting the minimum print size until after the Montana Newspaper Association has been able to conduct a survey passed unanimously.

Motion

Dan Killoy moved and Gary Macdonald seconded a motion to adjourn the Board of County Printing.

Decision

The motion to adjourn passed unanimously.

The Board of County printing adjourned at 10:35 a.m.